

# CLEVELAND CHRISTIAN SCHOOL

P.O. BOX 3596 / 695 S. OCOEE ST. CLEVELAND, TN 37320 (423) 476-2642

## Admissions Application

*Please return all forms to the office. You may keep all information sheets for reference.*

### OFFICE USE ONLY

Date Received \_\_\_\_\_ Grade \_\_\_\_\_ Interview: Date \_\_\_\_\_ Time \_\_\_\_\_

Fee Received \$ \_\_\_\_\_ Date Fee Received \_\_\_\_\_

**NONDISCRIMINATION POLICY:** Cleveland Christian School admits students of any race, color, nationality and ethnic origin to all rights, privileges, programs, and activities made available to students at the school. It does not discriminate on the basis of race, color, nationality, and ethnic origin in administration of its education policies, admissions policies, athletic, and other school administered programs.

Student: \_\_\_\_\_  
(Last Name) (First Name) (Middle Name)

Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Application for Grade: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

School Zone: List School Zone You Reside In: \_\_\_\_\_

Resides with: (check one)  Mother/Father  Mother Only  Father Only  Guardian  
 Father/Step Mother  Mother/Step Father

Father's Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
(First Name) (Middle Name) (Last Name)

Employer's Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
(First Name) (Maiden Name) (Last Name)

Employer's Name: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Father's Social Security number \_\_\_\_\_ Mother's Social Security number \_\_\_\_\_

Home Church (Name): \_\_\_\_\_ Phone: \_\_\_\_\_

Emergency Contact's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Note: Students entering school for the first time must present a Tennessee Certificate of Immunization upon entry. This may be obtained through the local Health Department or your Family Physician.**

# CLEVELAND CHRISTIAN SCHOOL

P. O. Box 3596 / 695 S OCOEE ST.  
Cleveland, TN 37320  
(423) 476-2642

## CONTRACT OF ENROLLMENT

**Cleveland Christian School** (hereafter "SCHOOL") of Cleveland, TN and \_\_\_\_\_  
\_\_\_\_\_ (hereafter "PARENT", which shall include a legally appointed  
Guardian), hereby contract for the enrollment of \_\_\_\_\_  
\_\_\_\_\_ (hereafter "STUDENT"), grade: \_\_\_\_\_ in **Cleveland Christian School**  
for the school year 20\_\_\_\_ to 20\_\_\_\_ on the following terms and conditions:

1. The PARENT agrees and understands the following policy: Unless paid in advance, tuition payments are due and payable by the first of each month. The first payment for the 10 Month Plan is due on August 1 and the final payment is due on May 1. If the tuition is not paid by the 15th of each month, payment is considered late and subject to an additional charge of \$20.00. The student will be dismissed by the 15th of the following month if the account is not made current (payments outstanding and current payments due).\* Grades, testing results, or transcripts of the student withdrawing will not be released to the family, or any other source, until the account is paid in full.

Any expenses, special activity fees or other special fees and charges not included in the fees quoted must be paid for separately by the PARENT for such activities in which the STUDENT participates.

2. The administrators of the SCHOOL and the teachers serving under them shall have full discretion in the administration of appropriated discipline for the STUDENT. The SCHOOL reserves the right to adopt rules and regulations, from time to time, and all STUDENTS enrolled shall comply fully with the rules and regulations then in force as stated or amended. It is required that all PARENTS and STUDENTS be familiar with the Parent/Student Handbook.

3. The SCHOOL reserves the right to dismiss any STUDENT who does not comply with the rules and regulations of the SCHOOL, including those in the Parent/Student Handbook.

4. The PARENT agrees to cooperate with the administration of the SCHOOL in seeing that the STUDENT attends classes regularly, is at the SCHOOL premises at the beginning of the school day, has transportation from the SCHOOL premises at the close of the school day, in assisting the STUDENT to learn and advance in the educational process, in solving school-related problems, and in aiding the teachers in providing the STUDENT with a Christian education.

\*If an account is not made current after student dismissal, the account will be turned over to a collection agency. IN AGREEMENT WHEREOF, the parties hereto have signed this contract on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

PARENT:

\_\_\_\_\_  
Father or Guardian

\_\_\_\_\_  
Mother or Guardian

SCHOOL:

**Cleveland Christian School, Cleveland, TN.**

By \_\_\_\_\_

# CLEVELAND CHRISTIAN SCHOOL

P.O. BOX 3596 / 695 S OCOEE ST. CLEVELAND, TN 37320 (423) 476-2642

## PERSONAL RECOMMENDATION FOR APPLICANT

(All Grades)

Recommendation must be received in order for application to be complete

APPLICANT'S NAME: \_\_\_\_\_  
First Middle Last

ADDRESS \_\_\_\_\_  
Street City State Zip Code

**INSTRUCTION TO APPLICANT:** After completing the spaces above, give this form (which includes the following page) to your minister, friend or teacher over age 21, along with a stamped envelope addressed to Registrar, Cleveland Christian School, P.O.Box 3596,Cleveland,TN 37320.

**INSTRUCTIONS TO MINISTER, FRIEND, OR TEACHER (other than a relative):** Please complete this form carefully and prayerfully, and mail in directly to us as quickly as possible. Because we expect straightforward comment, we will treat all information as strictly confidential. We appreciate your assistance.

1. How long have you known the applicant? \_\_\_\_\_ years, \_\_\_\_\_ months.
2. Are you well acquainted with the applicant's spiritual life? \_\_\_\_\_ Behavior? \_\_\_\_\_  
Social Life? \_\_\_\_\_
3. Please describe the applicant's home life: (include information about the spiritual and moral leadership of the parents, relationships among members of the family, etc.)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. To the best of your knowledge, has the applicant accepted Jesus Christ as personal Savior? \_\_\_\_\_ If so, how long has the applicant been a Christian? \_\_\_\_\_ Has the applicant's daily life given evidence of a genuine conversion and subsequent growth toward spiritual maturity? \_\_\_\_\_ Please Comment: \_\_\_\_\_  
\_\_\_\_\_
5. Does the applicant respond well to authorities in the home, church, and school? \_\_\_\_\_  
\_\_\_\_\_
6. With what type of companions does the applicant usually associate? \_\_\_\_\_  
\_\_\_\_\_
7. To the best of your knowledge, what is the applicant's attitude toward such practices as smoking and use of alcoholic beverages or drugs? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. Are you aware of any physical weaknesses or emotional problems that would hinder the applicant in an intensive academic environment? \_\_\_\_\_ If so, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. What are the applicant's special abilities? \_\_\_\_\_  
\_\_\_\_\_
10. In what ways has the applicant been active in church or related work? \_\_\_\_\_  
\_\_\_\_\_
11. What do you believe to be the applicant's primary purpose in attending a Christian School?

12. In your opinion, is the applicant able and willing to practice the self-discipline necessary to be a successful student? \_\_\_\_\_

13. We would appreciate your responses to the following checklist.

**MOTIVATION**

- Highly Motivated
- Usually purposeful
- Aimless
- No opportunity to observe

**RESPONSIBILITY**

- Conscientiously reliable
- Usually dependable
- Irresponsible
- No opportunity to observe

**ACCEPTANCE BY OTHERS**

- Highly respected by others
- Liked by others
- Avoided by others
- No opportunity to observe

**INDUSTRY**

- Willingly does assigned work
- Needs occasional prodding
- Fails to do required work
- No opportunity to observe

**CONCERN FOR OTHERS**

- Generally concerned
- Shows some interest in others
- Indifferent
- No opportunity to observe

**EMOTIONAL STABILITY**

- Consistently well-balanced
- Usually well-balanced
- Subject to moods-depression
- No opportunity to observe

**INTEGRITY**

- Consistently trustworthy
- Usually honest
- Frequently dishonest
- No opportunity to observe

**LEADERSHIP AND INFLUENCE**

- Consistently exerts good influence
- Cooperative but retiring
- Detrimental influence
- No opportunity to observe

**SOCIAL MANNER**

- Socially at ease
- Average social facility
- Lacking to social facility
- No opportunity to observe

14. Would you recommend that we accept this applicant?  
No  Questionable  Yes  Strongly so

15. Please add any additional comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Phone (     ) \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip Code

Occupation \_\_\_\_\_ Date \_\_\_\_\_

# CLEVELAND CHRISTIAN SCHOOL

## HONOR PLEDGE

As a student at Cleveland Christian School, I hereby, pledge my complete and unqualified support of the vision of the school as outlined in the Student/Parent Handbook. I am excited about pursuing a deeper relationship with the Lord Jesus Christ and His plan for my life through the educational opportunities Cleveland Christian School offers. I understand that I will be working together with the school to pursue these goals. Listed below are the components of the Honor pledge. I pledge to faithfully adhere to its provisions, both on and off-campus as I seek the will of the Lord for my life.

\_\_\_\_\_ I will develop and maintain my relationship with God by:

- \* consistent church attendance.
- \* consistent prayer.
- \* consistent reading of God's Word.

\_\_\_\_\_ I will fellowship and surround myself with believers.

\_\_\_\_\_ I will not compromise my personal integrity through dishonesty, cheating, or stealing.

\_\_\_\_\_ I will not fill my spirit with messages from TV, movies, music, books or other sources, which are less than what God would be happy for me to receive.

\_\_\_\_\_ I will not utter things displeasing to God by the use of vulgar or profane language or by gossiping.

\_\_\_\_\_ I will not smoke or use any type of tobacco.

\_\_\_\_\_ I will not drink alcoholic drinks of any kind.

\_\_\_\_\_ I will not take any non-prescription drugs without my parent's permission nor will I use restricted, controlled or illegal drugs or substances.

\_\_\_\_\_ I will not engage in fornication or any sexual activity that would be displeasing to the Lord nor engage in public displays of affection on campus.

\_\_\_\_\_ I believe CCS has something for me, and I want to get to it.

My signature indicates my willingness to meet these standards and to willingly submit to the leadership of Cleveland Christian School.

Signature \_\_\_\_\_ Date \_\_\_\_\_

As the parent of this student I am in agreement with the provisions of this Honor Pledge. I pledge myself to do all I can to encourage, support and assist my child in meeting these goals. I pledge to be a godly role model to my children and to strive to be an example of a Christian adult to them.

Signature \_\_\_\_\_ Date \_\_\_\_\_

# Cleveland Christian School

## DISCIPLINE POLICY

The real goal for a school's discipline policy is to promote the development of self-discipline in its students. The policies and procedures of C.C.S. are designed to help students and faculty work with each other in a controlled and pleasant atmosphere. In this light, discipline is a positive process. Praise, positive recognition, and participation in special activities are the natural consequences of proper conduct: C.C.S. believes that discipline of oneself and learning should go hand in hand to build character. The combination of an academic education with self-discipline best prepares a child for adulthood.

This is not a corrective institution; consequently, we ask that a child not be enrolled with the idea that we will reform him. We are here to work with the home, but not take the place of parents who have experienced difficulty in fulfilling their roles.

Our faculty maintains standards of behavior in the classroom through kindness, love and genuine regard for the students. However, when disciplinary action becomes necessary, it is consistently carried out, tempered by good judgement and understanding.

A variety of disciplinary measures may be used including, but not limited to: time-out, loss of privileges, sentence writing, demerits, detentions, in- or out- of-school suspension or expulsion. Beginning in August 2002, we will not be administering corporal correction in the form of a paddling.

It is our belief that self-control should be learned prior to attending school; thus, constant unruliness will not be tolerated. Teachers will not waste large quantities of valuable time gaining control of an undisciplined child. A parent will be called and required to pick up their child if that child is uncontrollable and/or resistant to a structured, disciplined environment.

When a student's attitude is not in accord with the school's policies or principles, the student's parents will be called for a conference and the student will be placed on probation. If Administration feels that the situation has not changed within a reasonable amount of time, parents will be asked to withdraw the student from school.

Our banning corporal discipline at school is merely a change in method and not philosophy. The Scriptures place responsibility for child discipline and corporal correction solely with the parents. As such, educational ministries for many years have operated as the extension or agent of the parents in administering spankings. However, present-day liability trends, both criminal and civil, regarding corporal punishment can now place the ministry and its leaders at risk. Therefore, good stewardship demands that the ministry insist that the parents retake the primary responsibility for administering spankings.

Clearly, the Bible commands that parents should discipline their children using corporal correction. But the Biblical command is directed to *parents*, not to the Christian school. We must strongly enforce the Biblical principle that parents are primarily responsible for spanking their children and that this responsibility may not be passed along to an agent, such as the Cleveland Christian School.

Any parent that insist that they want to use spanking as a form of discipline must come to school and administer the swats themselves when needed. We will offer alternative non-corporal disciplinary remedies for parents who choose not to do so.

Please sign that you have read and fully understand the discipline policy of Cleveland Christian School.

---

Parent's Signature

---

Date

## SCHOOL SUPPLIES

### PRE-SCHOOL: Reading Readiness and Learning to Read

Personal Bible (King James Version - preferably with pictures)  
2 Pencils  
Eraser  
Small box of tissues  
Small box for supplies  
Comb  
Scissors (Sturdy pair)  
Box of crayons - 8 BASIC COLORS - JUMBO CRAYONS  
Package of markers - 8 BASIC COLORS - WASHABLE MARKERS  
2 Primary tablets - lined on one side  
1 Small pillow (Travelers' style - available at Wal-Mart)

### GRADES 1 - 12

Personal Bible (King James version - Print size: Medium to large)  
Blue ball-point pen (minimum of two)  
Pencil (minimum of two)  
Large Eraser  
Ruler  
Tissues (small box preferred)  
Small box for supplies  
Comb  
Dictionary (paperback acceptable)  
Standard notebook paper for reports and compositions  
PE bag (no logos other than the school's emblem)

### 1st GRADE - JR. HIGH:

Scissors (sturdy pair)  
Glue (Elmer's or a glue stick)  
Colored pencils or markers

### JR. HIGH and HIGH SCHOOL:

Compass  
Protractor  
Simple Calculator (advanced models are not acceptable)

### HIGH SCHOOL:

Notebook (for daily Chapel notes)

**Please note: All Curriculum is provided. However, should a student not successfully complete a PACE (a workbook-style booklet), it will need to be re-issued. You will be notified by their teacher, and a \$2.00 curriculum charge will be added to your account to cover the cost of new materials.**

# CLEVELAND CHRISTIAN SCHOOL

## FINANCIAL INFORMATION (new tuition prices for fall 2009)

Tuition is set on annual fees divided into ten (10) installments. The first installment is to be made between the 1st and 15th of August followed by the remaining nine (9) installments due on the 1st of every month thereafter. The last installment will be made in May.

### Tuition Fees are as follows:

	Annually	Monthly
1st Child	\$2,420.00	\$242.00
2nd Child	\$1,970.00	\$197.00
3rd Child	\$1,750.00	\$175.00

### Additional School Fees:

Testing (New Students Only) \$25.00  
Registration (Due Each Year) \$75.00

C.C.S. P.E. Uniforms -- Jr. and Sr. High -- Shorts, T-shirts \$30.00  
3<sup>rd</sup>. ~ 6<sup>th</sup> Grade – Shorts, T-shirts \$15.00

Athletic fee - \$30.00

*All curriculum is provided; however a \$2.00 charge will be added for any re-issued PACES (a workbook-style booklet) due to loss, failure, or destruction.*

A fee will also be charged for loss or destruction of any school property.

## LUNCH INFORMATION

Students should bring their lunch to school. All lunches should be in lunch boxes or bags with the student's name. Refrigerators and microwaves will be available for the students. Teachers will assist younger students in microwaving lunches. Drinks may be brought from home or purchased at the school. Both milk and soft drinks will be available for purchase at school.

## THE SCHOOL DAY

PRESCHOOL DEPARTMENT: 8:30a.m. - 1:30p.m. Monday through Friday

1st - 12th GRADES: 8:30a.m. - 3:30p.m. Monday, Tuesday, Thursday and Friday  
8:30a.m. - 2:30p.m. Wednesday

AFTER SCHOOL DISMISSAL: The regular school day is 8:30 - 3:30 Monday, Tuesday, Thursday and Friday. We have early dismissal on Wednesday at 2:30. Reading Readiness and Learning to Read classes dismiss each day at 1:30 with provision made for those who need to stay until 3:30. All students must be picked up promptly. There are no teachers on duty beyond 3:50. If parents are to be delayed past 3:50, contact should be made with the school office.

**THE BUILDING WILL BE CLEARED AND LOCKED BY 4:30 EACH DAY EXCEPT ON WEDNESDAY AT 3:30.**

*This will enable cleaning crews to make ready for next day's classes and allow any remaining staff to leave for the day.*

# CLEVELAND CHRISTIAN SCHOOL

## CLOTHING REGULATIONS AND PERSONAL APPEARANCE

### REQUIREMENTS:

A high standard of dress and appearance is expected and required of all students, faculty, and administration. All clothing should be clean, in good repair (no torn items), and well pressed. Bodily hygiene is required at all times.

No pins, badges, or other types of questionable articles may be worn without proper school approval.

Chapel services are scheduled every Wednesday. Students are expected to dress in regular "dress code" clothes.

Students and faculty who attend official school activities either on or off campus after school hours must wear clothing consistent with standards of the Learning Center unless otherwise notified as to a deviation from prescribed dress codes.

Dress code is to be strictly adhered to. If you have questions concerning an article of clothing, please call the school office before purchasing. If a student's clothing is in question or a borderline case, the student should be prepared for a judgement call by a teacher or principal. Should a student be in violation of the stated dress code, the student will be sent home to change clothing and return to school properly dressed.

## LEARNING CENTER ATTIRE

### BOYS/MEN

**Pants:** Navy blue or Khaki beige only- (Dockers or Duck Head type, are acceptable). All clothing must be hemmed and must not have holes, rips, tears, cuts or frayed edges. Ill-fitted (tight/sloppy) slacks are not acceptable. Pants must be worn securely around the waist. No sagging of pants! Belt is to be worn with all apparel so designed. The belt should be clearly visible all the way around the waist.

**Shirts:** Knit shirt with collar and sleeves or cotton shirt that buttons down the front (color optional). No ungodly slogans on shirts. Shirts must be tucked in at all times.

**Shoes:** Most types of boy's footwear are acceptable with the exception of flip-flops, thongs, or shoes that could cause injury such as "cleated" athletic shoes. **Socks are required with all footwear.**

**Hair:** Hair is to be off the collar, out of the eyes, and extend no further than mid-ear. Hair should be clean and neatly arranged at all times. Fad haircuts are not allowed such as the shaving of stripes/initials, etc. in the hair. No portion of the head is to be shaved or clipped extremely close. Students cannot have un-natural hair colors. (Blue, orange, pink, green, etc.) No caps, hats, bandanas or sunglasses are to be worn inside school or church building.

**Jewelry:** Earrings are not to be worn by male students.

### GIRLS/WOMEN

**Blouses:** A Knit blouse with collar and sleeves or a cotton blouse that buttons down the front with collar and sleeves - must be long enough to keep tucked in. ( color optional as long as there are no ungodly slogans printed on it)

**Pants/Skirts:** Navy blue or Khaki beige only -Dockers or Duck Head type pants or skirts are acceptable. All clothing must be hemmed and must not have holes, rips, tears, cuts or frayed edges. Ill-fitted (tight/sloppy) skirts or slacks are not acceptable. Jean-cut or hip-hugger pants are not acceptable.

**Shoes:** Most types of footwear will be acceptable with the exception of flip-flops, thongs, and shoes that could cause injury such as high heel dress shoes. Girls wearing various types of athletic shoes must wear some kind of socks.

**Hair:** Hair is to be clean and neatly arranged at all times. No caps or hats in school or church building. Scarves, barrettes, or rubber bands for the hair are acceptable. No student is allowed to color their hair an un-natural hair color such as blue, green, orange & etc.

**Jewelry:** Conservative jewelry, such as simple earrings, necklace, bracelet, and rings may be worn if desired.

**Make-up:** Make-up should be limited and applied in such a manner as to not draw attention to self. Make-up on pre-teen girls is not acceptable.

**Note:** Belt is to be worn with all apparel so designed. "See through" clothing is not acceptable.

K-4 and K-5 dress code will be as follows: Dress code for Shirts and Blouses are the same as the rest of the school. Jeans are acceptable for pant dress code. If jeans are not worn then dress code pants/skirts as specified above should be worn